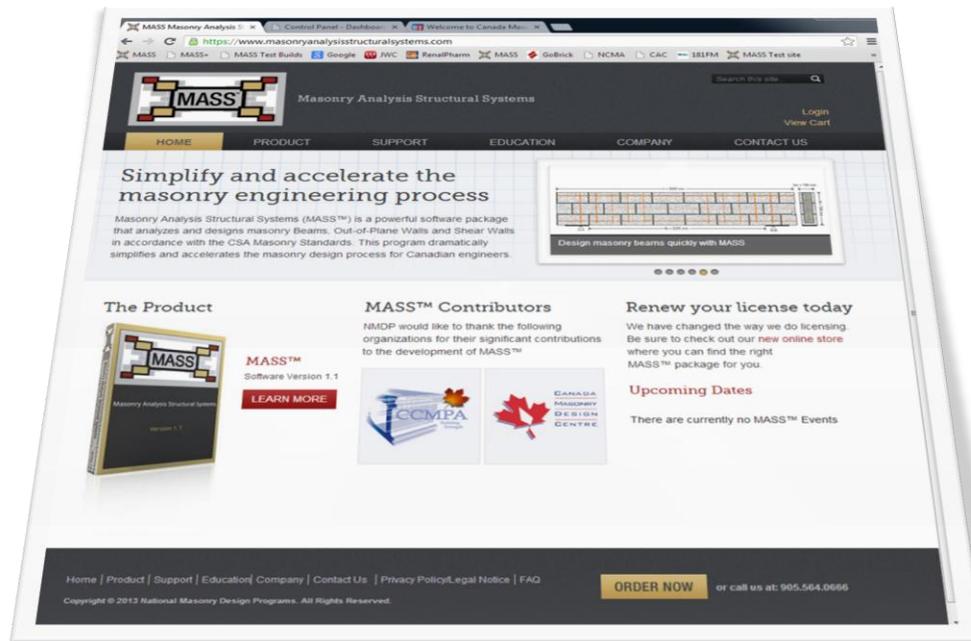




# Masonry Analysis Structural Systems Version 1.1

*Simplify and accelerate the masonry engineering process*

## MASS™ Website Tutorial

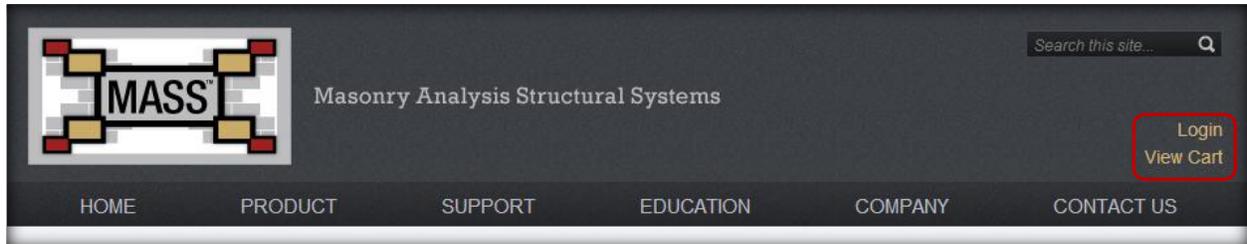


### Contents

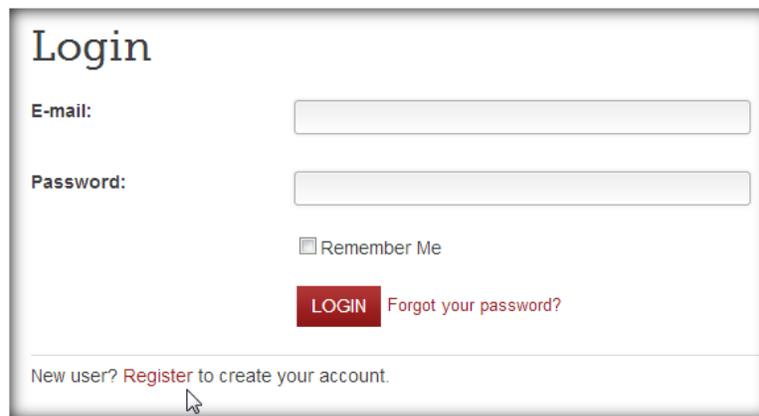
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## Creating your account

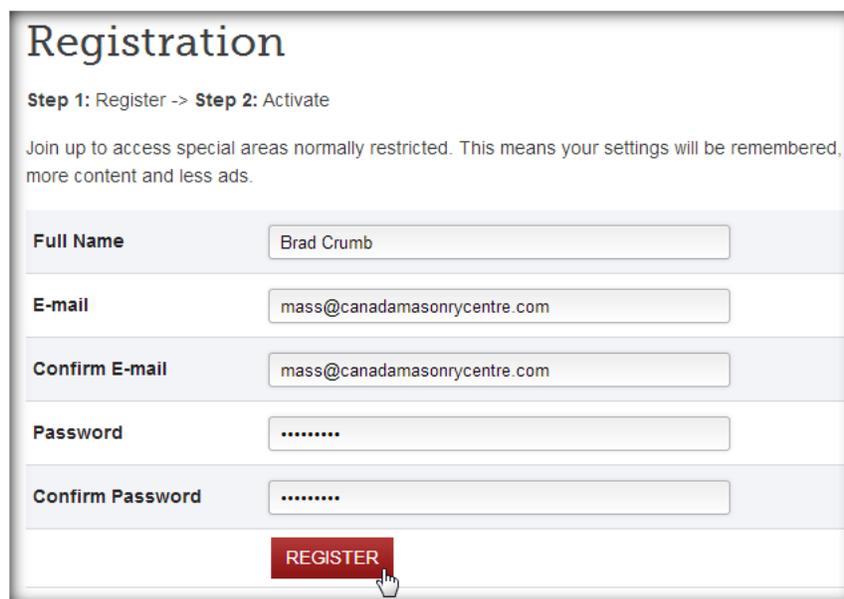
When you visit the MASS™ website, you will now see a login button on the top right corner of the page. Select this option to proceed.



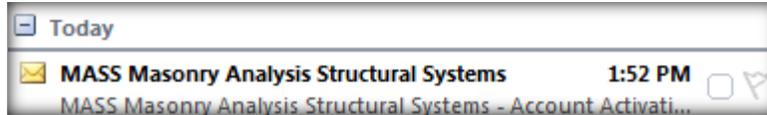
You will then be directed to the login screen and asked to provide your account email and password. If you do not have an account, click Register to create your account.

The image shows the login page. At the top, the word 'Login' is displayed in a large, serif font. Below it are two input fields: 'E-mail:' and 'Password:'. Under the password field is a checkbox labeled 'Remember Me'. A red button labeled 'LOGIN' is positioned to the left of a link that says 'Forgot your password?'. At the bottom of the form, there is a line of text: 'New user? Register to create your account.' with a mouse cursor pointing to the word 'Register'.

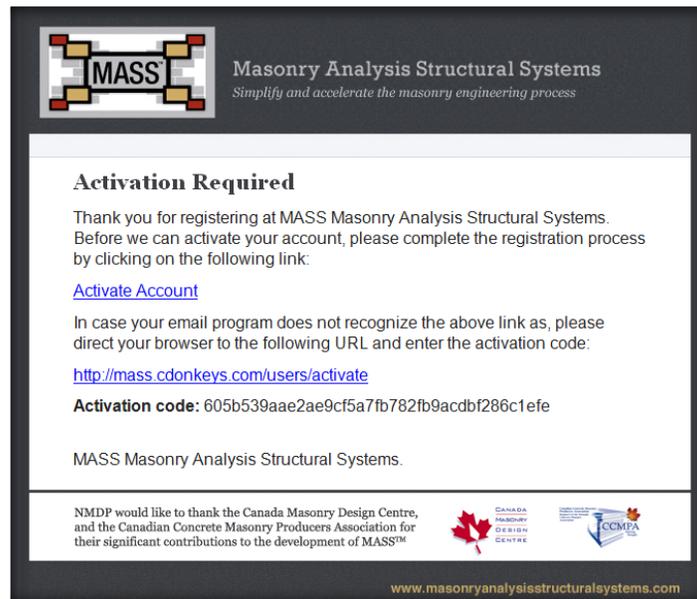
To create your account, enter your name, current email address, and password into the required fields. When you are finished, click Register to proceed.

The image shows the registration page. At the top, the word 'Registration' is displayed in a large, serif font. Below it, the text 'Step 1: Register -> Step 2: Activate' is shown. A paragraph of text reads: 'Join up to access special areas normally restricted. This means your settings will be remembered, more content and less ads.' Below this are five input fields: 'Full Name' (containing 'Brad Crumb'), 'E-mail' (containing 'mass@canadamasonrycentre.com'), 'Confirm E-mail' (containing 'mass@canadamasonrycentre.com'), 'Password' (containing seven dots), and 'Confirm Password' (containing seven dots). At the bottom of the form is a red button labeled 'REGISTER' with a mouse cursor pointing to it.

Once you have clicked on the **Register** button, an email will be sent to the registered email. If you do not receive an email, please ensure that your email address was entered correctly. If your email address is correctly entered and you still do not receive an email please contact MASS™ Support.

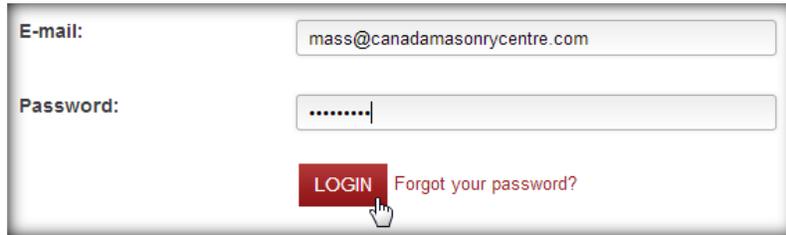


Open the email and activate your account by clicking the [Activate Account](#) link. This will automatically perform the activation for you. If activation is unsuccessful, you can activate your account manually by entering in the activation code provided along with your email address.



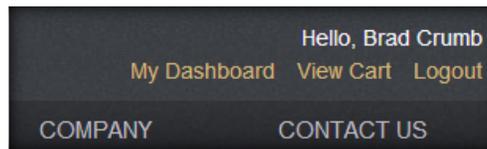
Your account has been activated, you can now log in to your account.

Now that your account is linked to a verified email, you are ready to login. Enter your email and password and then click **Login** to proceed.



The image shows a login form with two input fields. The first field is labeled 'E-mail:' and contains the text 'mass@canadamasonrycentre.com'. The second field is labeled 'Password:' and contains a series of dots. Below the password field is a red button labeled 'LOGIN' with a mouse cursor hovering over it. To the right of the button is a link that says 'Forgot your password?'.

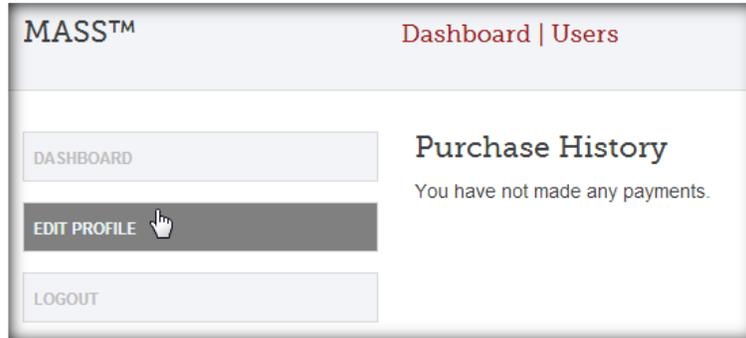
If your login credentials are correct, you will see your name appear at the top right corner of the page.



The image shows a dark grey dropdown menu. At the top right, it says 'Hello, Brad Crumb'. Below that are three links: 'My Dashboard', 'View Cart', and 'Logout'. At the bottom of the menu are two more links: 'COMPANY' and 'CONTACT US'.

## Entering and Editing your Information

All information stored with your profile can be viewed and managed using the My Dashboard feature. This area contains all of your purchase history, product serial numbers, receipts, and billing and shipping information. We do not store any of your credit card information.



Billing and shipping information as well as profile name and password management can be viewed and edited by selecting Edit Profile on the sidebar menu.

**Personal**

Full Name	<input type="text" value="Brad Crumb"/>
Password	<input type="password"/>
Password (confirm)	<input type="password"/>

**SAVE PROFILE**

If you wish to update your password, you can change it by entering and confirming the new password you would like to use. To complete the change, click the **Save Profile** button at the bottom of the screen.

**Billing Address**

**Company Name:**

**Address:**

**Address (line 2):**

**City:**

**Province:**

**Postal Code:**

**Country:**

**Phone:**  **Ext:**

The billing information needs to correspond with the credit card being used to make any purchases. If you would like your new copy shipped to your billing address (only applicable to new users, not for subscription renewals), you can select the option to use the billing information for the shipping address.

**Shipping Address**

Same as billing address

Once all required fields are entered, click Save Profile to apply these changes. The following message will appear at the top of the page confirming these changes.

Account Information Successfully Updated

## Making a Purchase

To purchase or renew your MASS™ subscription, select the applicable product and click **Add To Cart**. You can read more information about each product by clicking the **More Details** link. Once a product has been added, you will see the View Cart button change to View Cart (1). This number will continue to be updated as more products are selected for purchase.



**Individual License Renewal** \$200.00 **ADD TO CART**

For existing MASS users: Extends MASS Activation for one year from date of purchase

[More Details](#)

Hello, Brad Crumb

[My Dashboard](#) [View Cart \(1\)](#) [Logout](#)

If you are an existing MASS™ user, you are eligible to receive the license renewal at a significant discount over the initial license purchase price. In order to verify that you are an existing customer, you will need to provide your email address and your existing MASS™ serial number. If you are purchasing a license rather than renewing, you will not be prompted for this information.

**Existing Client Verification**

This product is available to existing clients only. To verify that you are an existing client, please enter your email address and activation key below.

Email:

Activation Key:

**VERIFY INFORMATION**

Individual License Renewal added to cart.

Once you have selected the products you would like to purchase, click View Cart to see a summary before proceeding to checkout.

**MASS Products** **PROCEED TO CHECKOUT** **VIEW ALL PRODUCTS**

Item Description	Price	Qty	Item Total
Individual License Renewal	\$200.00 x	<input type="text" value="1"/> <a href="#">Remove</a>	\$200.00
<b>Total:</b>			\$200.00

**UPDATE QUANTITY** [Clear Cart](#)

If you are satisfied with your product selections, click **Proceed To Checkout**. Before entering your credit card information, you have the option of having a physical copy of the software shipped to your shipping address. This is included in the price if you are purchasing a new license but can be added to a license renewal order. You can also use a promo code for an added discount if applicable.

**Shipping Fees**

I would like an additional physical copy of MASS™ shipped to my shipping address

At this point you can enter your credit card information, verify billing and shipping information for your profile and click **Pay Now** to start the transaction.

**Credit Card Information**

Name on Credit Card:

Credit Card Number:

Expiry Date (mm/yyyy)  /

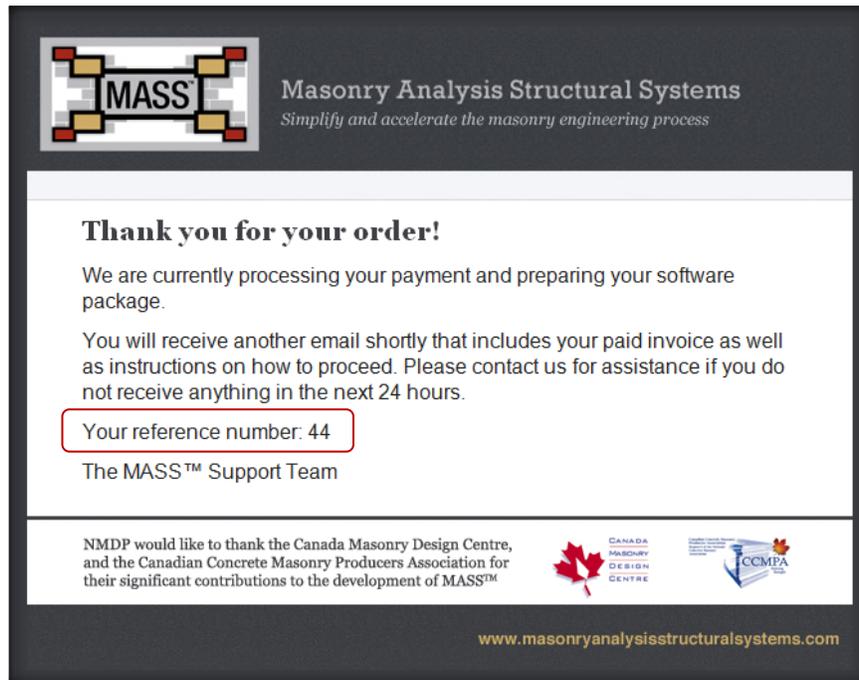
Card Security Code (CVV/CVC)   
(The 3 digit verification number found on the back of your card.)

**PAY NOW**

Once you have clicked Pay Now, you will be taken back to the products page with the following message appearing at the top of the screen.

Payment Successful. Thank you for your purchase.

You will receive an email notification with a reference number and purchase confirmation.



**MASS**  
Masonry Analysis Structural Systems  
*Simplify and accelerate the masonry engineering process*

**Thank you for your order!**

We are currently processing your payment and preparing your software package.

You will receive another email shortly that includes your paid invoice as well as instructions on how to proceed. Please contact us for assistance if you do not receive anything in the next 24 hours.

Your reference number: 44

The MASS™ Support Team

NMDP would like to thank the Canada Masonry Design Centre, and the Canadian Concrete Masonry Producers Association for their significant contributions to the development of MASS™

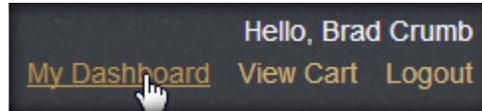
CANADA MASONRY DESIGN CENTRE  
CCMPA

[www.masonryanalysisstructuralsystems.com](http://www.masonryanalysisstructuralsystems.com)

Once payment has been received, you will receive a second email containing your receipt and instructions on how to proceed. If you purchased a single license renewal you will be provided with your new serial number. Otherwise, you will be contacted within one business day by a CMDC representative who will provide you with your serial numbers.

## Getting your MASS™ Serial Number

If you are purchasing a single user license renewal your serial number will be provided by email along with your receipt. You can view your serial numbers through the My Dashboard feature for all other orders.



After you click the link at the top of the page, you will be shown a complete history of all purchases made on your account. . Select **View Key(s)** to see all serial numbers assigned to that particular order.

### Purchase History

Invoice ID	Date	Amount	Licence Info
45	May 1, 2013, 1:28 pm	\$254.25	<a href="#">DOWNLOAD SOFTWARE</a> <a href="#">View Key(s)</a> <a href="#">View Receipt</a>

### Product Keys for Receipt 45

Key	Assigned To
BUSQ040A005QFRBF8E842R1HJPWDC5H	Unassigned <a href="#">ASSIGN KEY</a>

The **Download Software** feature will be enabled when a new version of the software is released.